



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**

**Sector-16 C, Dwarka, Delhi-110078**

**(Affiliation Branch)**

**Phone No. 011-25302172-74, Email: [affiliation@ipu.ac.in](mailto:affiliation@ipu.ac.in)**

**No. GGSIPU/DR (Aff)/2022-23/1090**

**Dated 23.11.2022**

**NOTICE**

**Subject: Important points to be noted before applying for grant of provisional affiliation for Academic Session 2023-24**

All the institutes who wish to apply for grant/ revalidation of continuation of provisional affiliation for Academic Session 2023-24 are hereby informed to note the following points before submitting their proposal for provisional affiliation:

- (i) *In case any existing institute desires to apply new programme, it may be ensured that the institute had been given A or B category during last 02 academic sessions (As per clause 6.2 of Policy Guidelines dated 12.01.2016 of Govt. of NCT of Delhi). The institute should confirm from Directorate of Academic Affairs whether the new programme is approved by Academic Council of the University.*
- (ii) *In case any existing institute desires to apply additional intake in any existing programme, it may be ensured that admissions in the said programme during last 02 academic sessions are more than 75% of sanctioned intake (As per clause 6.3 of Policy Guidelines dated 12.01.2016 of Govt. of NCT of Delhi). Therefore, the institute can be allowed for increase of intake from 3<sup>rd</sup> year onwards from the introduction of the programme.*
- (iii) *In case any existing institute desires to apply for 2<sup>nd</sup> shift in existing programme, it may be ensured that the said programme has been running in 1<sup>st</sup> shift for atleast 02 years in the institute (As per clause 7.1 of Policy Guidelines dated 12.01.2016 of Govt. of NCT of Delhi).*
- (iv) *The institute already running 2<sup>nd</sup> shift are advised not to apply for closure of 2<sup>nd</sup> shift in any programme as already communicated earlier vide notice no. GGSIPU/DHE/(Aff)/2022-23/6443 dated 08/08/2022 (copy enclosed).*
- (v) *Every institute will have to provide calculation sheets for area requirement against the intake being applied by the institute (as per norms of respective Statutory Body/Govt. of NCT of Delhi)*
- (vi) *Every institute must ensure they have Fire Safety Certificate from Fire Service Department. A copy of the same must be attached with the proposal.*
- (vii) *The covered area shall be 225% of the land area i.e. permission FAR for considering programme/intake applied by the institute i.e. if any institute has a land area of 1000 sqm, the covered area for considering programme/intake will be 2250 sqm.*

*Abha*  
23/11/22  
**(Dr. Abha Vermani)**  
**Dy. Registrar (Affiliation)**

**Copy forwarded to:**

- (i) Incharge, UITS Cell, GGSIPU for uploading on University's website.
- (ii) Principals/ Directors, all affiliated institutes of GGSIPU.



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
Sector-16 C, Dwarka, Delhi-110078

No. GGSIPU/DHE/(Aff)/2022-23/6443

Dated: 08/08/22

**NOTICE**

**Sub: Regarding closure of 2<sup>nd</sup> shift in existing programmes.**

It has come to notice that few institutes running 2<sup>nd</sup> shift in existing programmes are closing 2<sup>nd</sup> shift without obtaining prior NOC from the University, which is in violation of provision stipulated in Policy Guidelines of Govt. of NCT of Delhi. Hence, all institutes running 2<sup>nd</sup> shift will not be allowed to close the 2<sup>nd</sup> shift from Academic Session 2023-24 onwards till further orders are issued in this regard.

This is for your information please.

Yours faithfully,

*Abha*  
08/08/22

(Dr. Abha Vermani)  
Deputy Registrar (Affiliation)

**Copy to: All the affiliated institutes.**